UCD Registry

UCD REGISTRY

UCD Applications Update

To: *Heads of Schools, Senior College Administrators/College Office, School Administrators, Graduate School Managers, Programme Managers, College Office Directors, Admissions Tutors, Marketing Managers, College Finance Managers, UCD Global*

Dear Martin,

Opening of Courses for 2024

Applications for 2024 entry, apart from agreed exceptions, will open on 1 October.

Unless we have been advised to the contrary in advance, any courses which are still open for either January, May or September 2023 entry, apart from agreed exceptions, will be closed on 30 September.

The courses which are set up to open for 2024 will be available to view on the Application Form Preview before 1 October. You are strongly advised to review the entries for your School and advise us of any changes or amendments before the

opening date, particularly where courses which were running in 2023 are no longer being offered or where new courses are being run.

Applications Fee increase

Subject to a review in two years, the UMT has approved a proposal from the Applications Steering Group to increase the application fee to €60. This will be in place from 1 October.

Referee System

As you are aware, an automatic reference submission facility has been available for the last year. There are still several courses which also have manual referee checklist items appearing against them. While this is still at the discretion of the relevant schools, we would encourage any schools who use the automatic reference facility to consider removing the manual reference checklist items. Any schools that wish to do this should contact the Applications Team at admissions@ucd.ie.

Deferrals

The deadline for granting deferrals is normally 30 September. After this date students need to go through the formal withdrawal process so a deferral would no longer be appropriate. For any courses which have a later start date than 11 September, the deadline is three weeks from the start date of their course. This is in line with the Admissions Policy, which states that offers cannot be issued after the third week of a trimester.

Please feel free to contact me directly if you have questions on any of the above.

Regards,
Martin

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